Join the Neff PTO Student Directory!

 Scan me! neffpto.com/member-login

Step-by-Step tutorial of creating your directory profile on our Neff PTO website

1) You will begin on the member login page. Click the Login button.
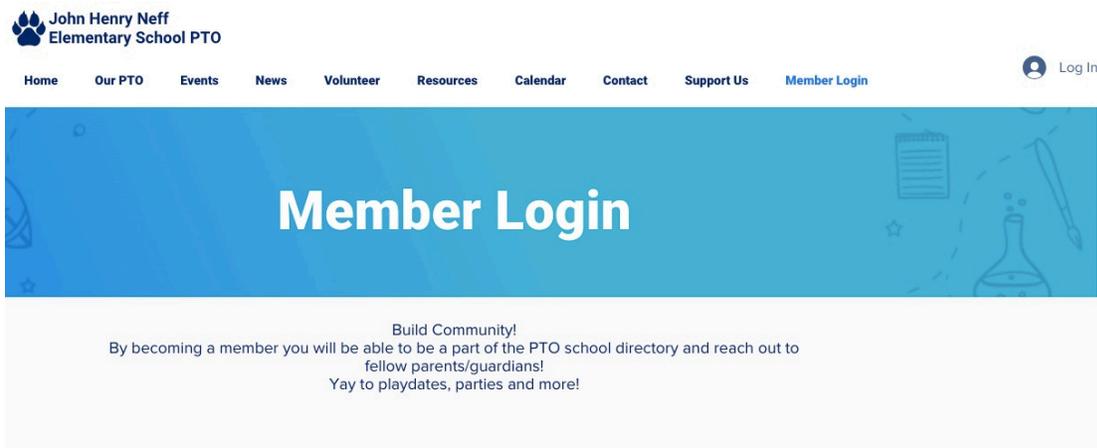
2) Click the "Sign up" link
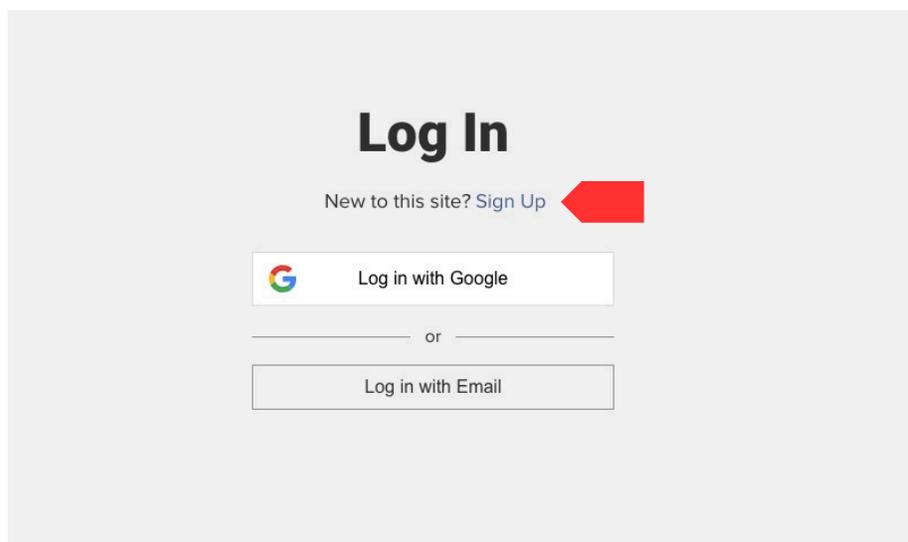
3) You will then wait for an email to confirm your membership acceptance. Click "Go to Site" to return to the site and login.

Your member request was approved

You're now a member of Neff Elementary PTO.

You can log in to your account with the email and password you signed up with.

Go to Site
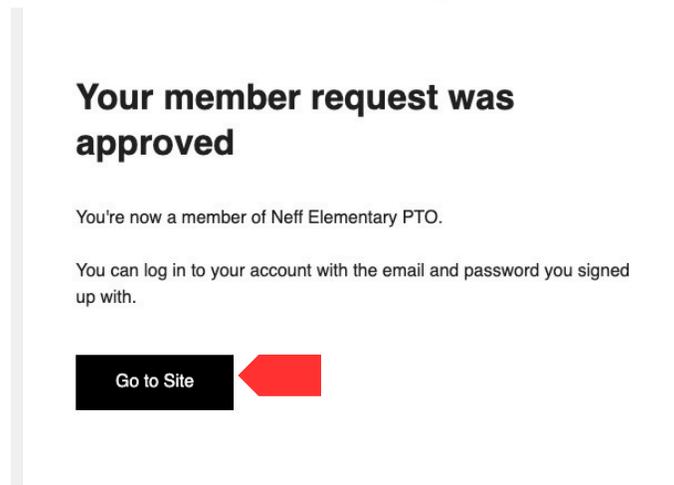
4) Once logged in, click on the down arrow to show options, Select "Profile"

▼ Hello Ruth Wagner

Profile

My Wallet

My Account

Log Out

5) Select "Edit Profile"

Ruth Wagner
0 Followers • 1 Following

Profile   Events   My Wallet   My Account   Notifications   Settings
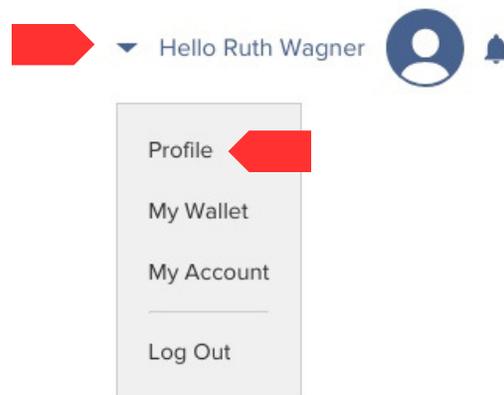
Profile   ✎ Edit Profile
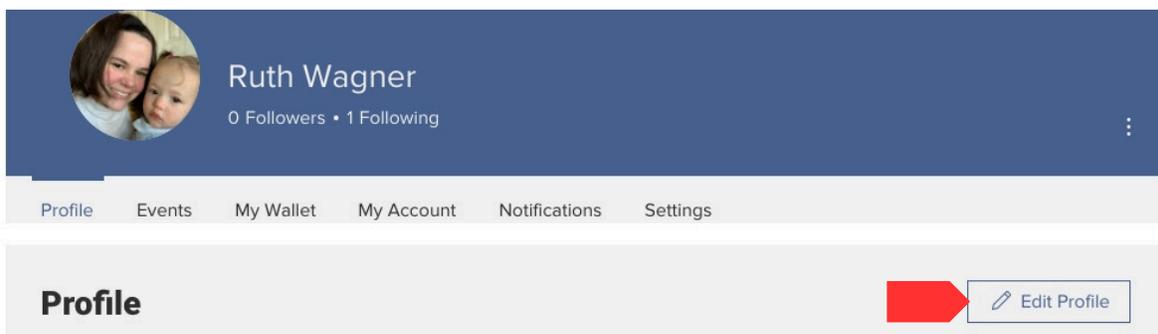
6) Enter your profile information.
-Make your "Display Name" your child(ren)'s name(s). Example: John & Jane Doe.
-Personal info will be the parent name.
***This is important so you can search the directory by child or parent name.

Display info

This information will be visible to all members of this site.

Display name *
Ruth Wagner

Title

Personal info

Update your personal information.

First name
Ruth

Last name
Wagner

Phone
2029570369

E-mail
ruth.burley@gmail.com

Child's Name(s)
Nora- 1st grade

Address

Street
2730 Long Farm Ln

Street line 2

7) Adjust your privacy settings by scrolling to the very bottom of the profile edit. Your profile must be "Public" to be displayed in the directory. Once public, you can individually adjust what you want public by clicking the "globe" icon next to each field (see arrow above). For example maybe you only want people to e-mail you so you hide your phone number.

Visibility and privacy

Update your personal information.

Profile URL   ⌄

Profile privacy   ⌃

Hide your profile page, and social aspects of your account.
Make Profile Private

Blocked members   ⌄

Need Help? E-mail NeffSocialMedia@gmail.com

Cellphone Tutorial

1) Once brought to the page. Click "Log in"
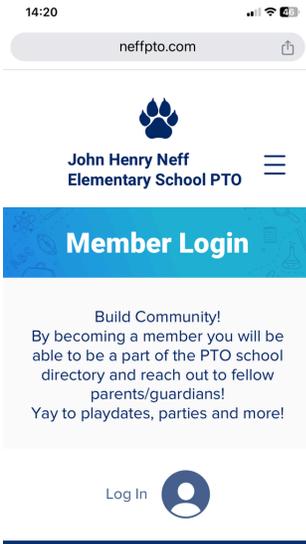
2) To make a new account click "sign up"
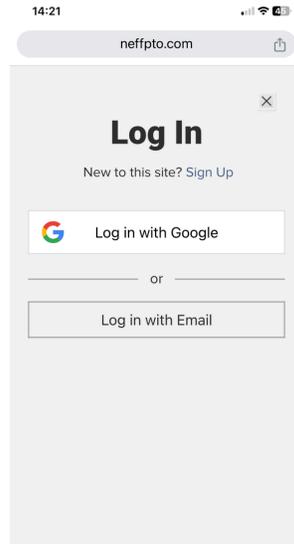
3) Wait for approval to log in. Once logged in click the arrow. Select "Profile"
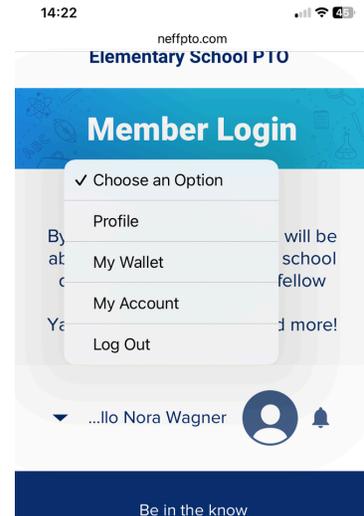
4) Once in your profile click the "Edit Profile" button. If you do not get an "Edit Profile" button try clicking the three verticle dots.

5) Update Profile Information.
- Make your child(ren)'s name the display name
- Personal info should be parent name.
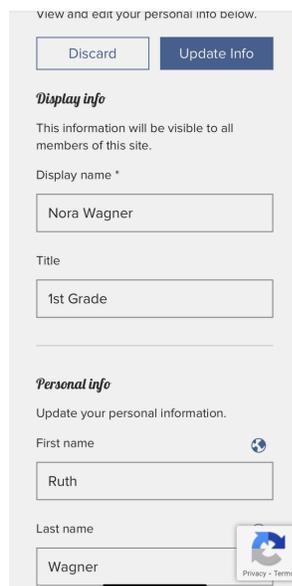
6) Scroll to the bottom of the screen to Visibility and Privacy. Make sure profile privacy is public. You can change individual items privacy by clicking the globe. Make sure to click "Update Info" to save changes.